

Londonderry Township Board of Supervisors

Regular Meeting Minutes

May 2, 2016

7:00p.m.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, May 2, 2016 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Bart Shellenhamer, Chairman
Ron Kopp, Vice Chairman
Anna Dale, Member
Mike Geyer, Member
Mel Hershey, Member
Steve Letavic, Manager
Beth Graham, Office Manager
Mike Johnson, Golf Course Manager
Chris Feese, Finance Director
Jeff Burkhart, Code/Zoning Officer
Allison Funk, MS4 Environmental Specialist
Andy Brandt, Public Works Director
Amanda Kopil, MS4 Intern
Les Gilbert, EMA Director
Mark Stewart, Solicitor
Andrew Kenworthy, Engineer

Salute the Flag

Citizens Input

Joshua Thompson, YHP response to their inquiries was not favorable regarding discussing options to the Shelly/Beech island issues

Joanne Little, asked for clarification of the process for YHP and the islands

Approval of Minutes – April 4, 2016

Supervisor Dale motioned to approve the minutes as presented, Supervisor Geyer seconded. Motion approved.

Manager's Report – Steve Letavic

Tree Harvest at Sunset Golf Course

The trees will be marked in 30 days, harvest is planned for the fall and restoration for the fall/spring (depending on weather).

Stage

The stage at Sunset Bar & Grill is complete. This project was funded with a grant, no tax dollars were used.

Performance Appraisals

Mr. Letavic informed the board that they are half way through the performance appraisals and should be complete by early June and to the board for review.

Solar Projects

Mr. Letavic reported that he is looking into a solar project that would provide power for Public Works & Golf Course Maintenance buildings, 50 year life span with no out of pocket expense to the township.

Clubhouse Walls/Deck Expansion

Mr. Letavic is waiting on an opinion of cost, if grant funding is available they will move forward with the projects.

Suez

Mr. Letavic reported that the Middletown Sewer System is hoping to sewer the Rte. 230 corridor but it is currently being held up. Mr. Stewart explained that Middletown has the desire to sewer the corridor, but the exact service the structure will take remains uncertain due to changing dynamics in Middletown.

Water Line Extension

Mr. Letavic stated that they are working with HRG to bring a 16" water line down to Swatara Creek Road and Iron Mine Road. He believes this will be completed this year.

National Fish & Wildlife (Lynch Run)

There will be a pre-bid meeting on May 6th in regards to preventing the bank erosion of Lynch Run along Hertzler Road. This project is expected to be completed this summer.

Treasurer's Report – Chris Feese

Payment of Invoices

Ms. Feese requested approval of payment for the following expenditures:

General Fund	\$116,537.46
Golf Course Fund	\$63,397.42
Liquid Fuels	\$0
Escrow	\$1,989.23
Fire Company	\$0
ICC	\$0
Debt Service	<u>\$17,663.78</u>
TOTAL	\$199,587.89

Supervisor Kopp motioned to approve paying the bills, Supervisor Hershey seconded. Motion approved.

RESOLUTION 2016-8 Designation of Agent Resolution-FEMA DR PA 4267 Severe Winter Storm Jonas

Supervisor Kopp motioned to approve Resolution 2016-8 to appoint Steve Letavic as the Applicant Agent authorized to sign all required forms and documents related to FEMA DR PA 4267 Severe Winter Storm Jonas, Supervisor Dale seconded. Motion approved.

Zoning & Codes Report – Jeff Burkhart

Landscape Buffer Deferral Request – Matincheck Assoc., Inc., 2912 River Road

Supervisor Kopp motioned to approve the request to defer planting of a portion of the landscape buffer shown on the approved land development plan per the attached letter from Burget & Associates, Inc., Supervisor Hershey seconded. Motion approved.

License Transfer – Luttrell’s Auto Salvage, 4207 Roush Road

Mr. Burkhart informed the board that he and Ms. Funk performed the annual inspection of the salvage yard earlier this year and found no issues.

Supervisor Kopp motioned to authorize the transfer of the license to operate the salvage (junk) yard from Luttrell’s Auto Salvage to Graybill Auto Repair & Salvage, LLC., Supervisor Hershey seconded. Motion approved.

MS4 Environmental Report - Allison Funk, Amanda Kopil

DEP MS4 Audit Update

Ms. Funk informed the board that the March 10th DEP Audit went well. The auditors visited the Public Works and Golf Course buildings and also Swatara Creek Road to see the tree planting. The report stated that Londonderry Township takes MS4 seriously and the MCM’s are by far the best of those he has inspected so far. Supervisor Dale complimented the township for the progressive efforts. Mr. Kopp commented on the DEP Audit and the Inlet Markers, asked about the Swatara Creek maintenance buffer growing period.

Workshops Scheduled

Ms. Funk announced that the MS4 Department will hold a Rain Barrel Workshop on Saturday, July 16th at 10am and a Composting Workshop on Saturday, August 20th at 10am. The workshops are free to the public and the first 20 people to sign up receive a free bin at each workshop they attend. (1 per household)

Tree Planting

Ms. Funk informed the board that the Cub Scouts will be planting approximately 40 trees along Swatara Creek Road on May 22nd at 10am.

Municipal Office – Beth Graham

Mrs. Graham informed the board that Summer Playground is scheduled to begin June 13th and run through July 29th, with 1 leader returning and 2 that need to be hired.

Mrs. Graham also informed the board of the various Special Events being planned for the summer at Sunset Bar & Grill which include:

Sat., June 11th – Summer Kick-Off with a live band & food trucks

Sat., July 2nd – 8th Annual Stars & Stripes Salute and Free Veterans Golf Outing

Fri., July 8th – Chris Smither Concert – Limited tickets of 120-200 people

Sat., July 24th – Londonderry Twp. Trolley Tour w/The Vineyard of Hershey

Sat, Aug. 13th – Live Music (TBD), Food

Sat., Sept. 24th – End of Summer Party, Live Music by Smokin’ Gunzz, Food

Sat., Oct. 29th – Comedy Night w/The Vineyard of Hershey

Public Works Report – Andy Brandt

Mr. Brandt reported on the work accomplished for April and the work intended to be completed in May which include paving repairs on potholes, cleaning gutters, replace damaged street signs, replace storm sewer pipe on S. Geyers Church Road and Brinser Road (permits pending), truck and equipment maintenance as needed.

Golf Course Report - Mike Johnson

Mr. Johnson reported that the total revenue for April through the 19th was \$59,161.00.

For the month of May:

- The Clubhouse is rented 5 times
- Golf Leagues begin
- 16 golf outings scheduled

For the season to date:

- 97 golf outings booked
- Clubhouse rented 21 times

Mr. Johnson also informed the board that they continue to send out flyers regarding outings, rentals, memberships and tee sponsorships as well as grill specials. He also reported that the stage was almost finished and the Thursday Night Live Music Series begins May 5th with Jeffery J. Walker.

Engineer's Report – Andrew Kenworthy

DCIB Bridge Replacement

Mr. Kenworthy informed the board that the plan to do a pre-cast has now changed to a cast in place.

ACT 537 Plan

Mr. Kenworthy reported that they are still waiting on a response from DEP.

Solicitor's Report – Mark Stewart

Bill of Sale – DTMA Asset Transfer and Sewer Service Agreement

Mr. Stewart informed the board that the Derry Township Municipal Authority (DTMA) requested approval of the Bill of Sale pursuant to the Asset Transfer and Sewer Service Agreement dated October 19, 2009.

Supervisor Kopp motioned to approve the Bill of Sale pursuant to the Asset Transfer and Sewer Service Agreement dated October 19, 2009, Supervisor Dale seconded. Motion approved.

New Business - None

Old Business - None

Executive Session – None

Supervisor Kopp motioned to adjourn at 8:09pm, Supervisor Dale seconded. Motion approved.